



Town of Old Saybrook

Parks and Recreation Department

308 Main Street • Old Saybrook, Connecticut 06475 • Tel: 860 395-3152 • Fax: 860 395-3154

YOUTH SPORTS VOLUNTEER COACH JOB DESCRIPTION

TITLE: Volunteer Coach
DEPARTMENT: Parks and Recreation
REPORTS TO: Assistant Director

DESCRIPTION:

- Coach youth athletes between the ages of 5-14.
- Teams generally consist of about 10-12 athletes.
- You will be considered a role model for a given number of athletes assigned to your team; therefore sportsmanship, fair play, and full participation are mandatory.

COMMITMENT:

- 8 week season
- Mandatory coaches training meeting
- 1 practice and 1 game per week

RESPONSIBILITIES:

- Plan and supervise games, practices, and events.
- Utilize Coaches' Portal on Oldsaybrookrec.com
- Supervise assistant coaches, managers, or team parents.
- Teach the young athlete the fundamentals of the sport.
- Encourage the involvement of the parents in the sport.
- Schedule and conduct parent and other necessary meetings.
- Provide a safe and fun environment for the children.
- Learn and follow all league rules, policies, and procedures.
- Give each player equal playing time.
- Put the feelings of the players ahead of your desire to win.
- Attend all league functions and participate in league activities.

QUALIFICATIONS:

- Successfully complete the application procedure and pass a background check.
- Attend any scheduled coaching interviews or meetings.
- Be enthusiastic.
- Not want to win at all costs.
- Must be patient, especially with children.
- Be organized.
- Be dependable.
- Good communication skills via email, phone and text.

As a volunteer coach, you are treated by local, state, and federal law as being an unpaid employee of the agency in which you are associated with; therefore, you must conduct yourself in the same manner as you would your own job. In the same respect, you will receive the same treatment, aside from compensation and benefits, as the employees of the Old Saybrook Parks and Recreation Department.

Revised on 2/19/2021